

AGENDA

Meeting: MARLBOROUGH AREA BOARD
Place: Kennet Valley Hall, Lockeridge, Marlborough SN8 4EL
Date: Tuesday 27 November 2012
Time: 7.00 pm

Including the Parishes of Aldbourne, Avebury, Baydon, Berwick Bassett & Winterbourne Monkton, Broad Hinton & Winterbourne Bassett, Chilton Foliat, East Kennet, Froxfield, Fyfield & West Overton, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury & Axford and Savernake

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm. Representatives from the Community Area Young People's Issues Group (CAYPIG) will be selling cakes as part of the fundraising campaign to install floodlights at the skatepark in Marlborough

Please direct any enquiries on this agenda to James Hazlewood (Senior Democratic Services Officer) on 01722 434250 / james.hazlewood@wiltshire.gov.uk ;

Or Andrew Jack (Marlborough Community Area Manager) on 01225 713109 / andrew.jack@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk.

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Unitary Councillors

Peggy Dow	Marlborough East
Nick Fogg (Vice Chairman)	Marlborough West
Chris Humphries (Chairman)	Aldbourn & Ramsbury
Jemima Milton	West Selkley

Items to be considered

Prior to the start of the meeting, a short film will be available to view on Understanding Autism (item 5b refers)

1 Chairman's Welcome and Introductions

2 Apologies for Absence

3 Minutes (Pages 3 - 8)

- a. To approve and sign as a correct record the minutes of the meeting held on 25 September 2012
- b. Update on actions and outcomes arising.

4 Declarations of Interest

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 Information Items

To note the following items for information – written briefing notes are available in the full agenda pack, or online. If you would like the Area Board to consider or discuss any of these items in more detail, please speak to the Community Area Manager, or the Democratic Services Officer.

5a **Informal Adult Education - update (Pages 9 - 10)**

5b **Understanding Autism (Pages 11 - 14)**

5c **Impact of Welfare Reform (Pages 15 - 16)**

6 Partner Updates (Pages 17 - 24)

To note the attached Partner updates and receive any further information partners wish to share:

- a. Wiltshire Police
- b. Wiltshire Fire and Rescue
- c. NHS Wiltshire
- d. Parish Forum
- e. Town / Parish Councils
- f. MADT (Marlborough Area Development Trust)
- g. CAYPIG (Community Area Young People's Issues Group / YAG (Youth Advisory Group)
- h. Wiltshire Involvement Network

7 Visiting Cabinet Representative - Councillor Keith Humphries

Councillor Keith Humphries, Cabinet Representative for Public Health and Protection Services, will give a brief overview of that area of responsibility including information on the transition of Public Health to Wiltshire Council.

(Note: Written questions may be submitted in advance – please email to james.hazlewood@wiltshire.gov.uk by 5pm on Thursday 22 November)

8 Update on NHS reforms, national and local, including development of Clinical Commissioning Groups (Pages 25 - 28)

To receive a presentation from Sarah MacLennan, NHS Wiltshire, on local and national reforms to the NHS, including how the Clinical Commissioning Group (which takes over from the Primary Care Trust in April) plans to provide services to people in the town, and the future of Savernake Hospital.

9 Housing Need and Review of Wiltshire's Housing Allocations system (Pages 29 - 30)

To receive a presentation regarding the review of the current Housing Allocations System.

10 Community Area Grant Scheme (Pages 31 - 64)

The Wiltshire Councillors will consider applications to the Community Area Grants Scheme.

Copies of the completed application forms are attached and grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at <http://www.wiltshire.gov.uk/areboardscommunitygrantsscheme.htm>

11 Community Area Transport Group (CATG) (Pages 65 - 66)

To receive and update on the work of the Community Area Transport Group (CATG).

12 Any Other Questions

The Chairman will invite any remaining questions from the floor.

13 Evaluation and Close *(Pages 67 - 68)*

To note the attached forward plan.

The next meeting of the Marlborough Area Board will be held on 29 January 2013, 7.00pm at Marlborough Town Hall, Council Offices, 5 High Street, Marlborough SN8 1AA.

Future Meeting Dates

Tuesday, 29 January 2013

7.00 pm

Marlborough Town Hall, Council Offices, 5 High Street,
Marlborough SN8 1AA

Tuesday, 28 May 2013

7.00pm

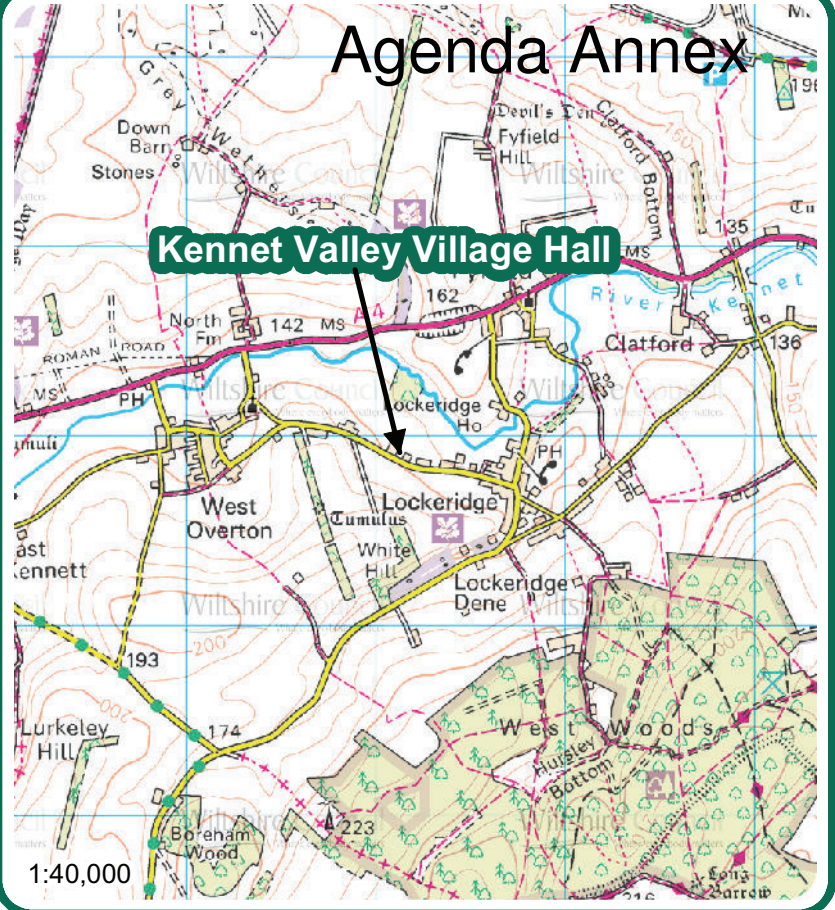
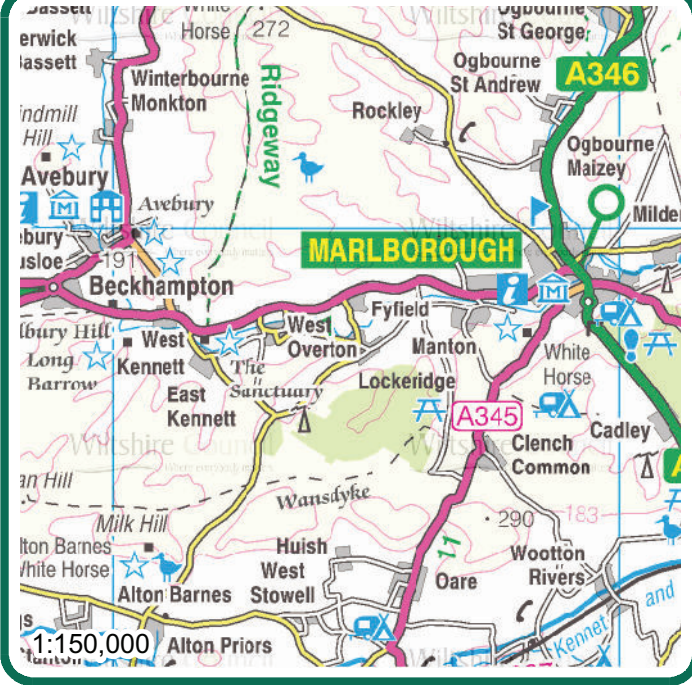
Venue TBC

Tuesday, 16 July 2013

7.00pm

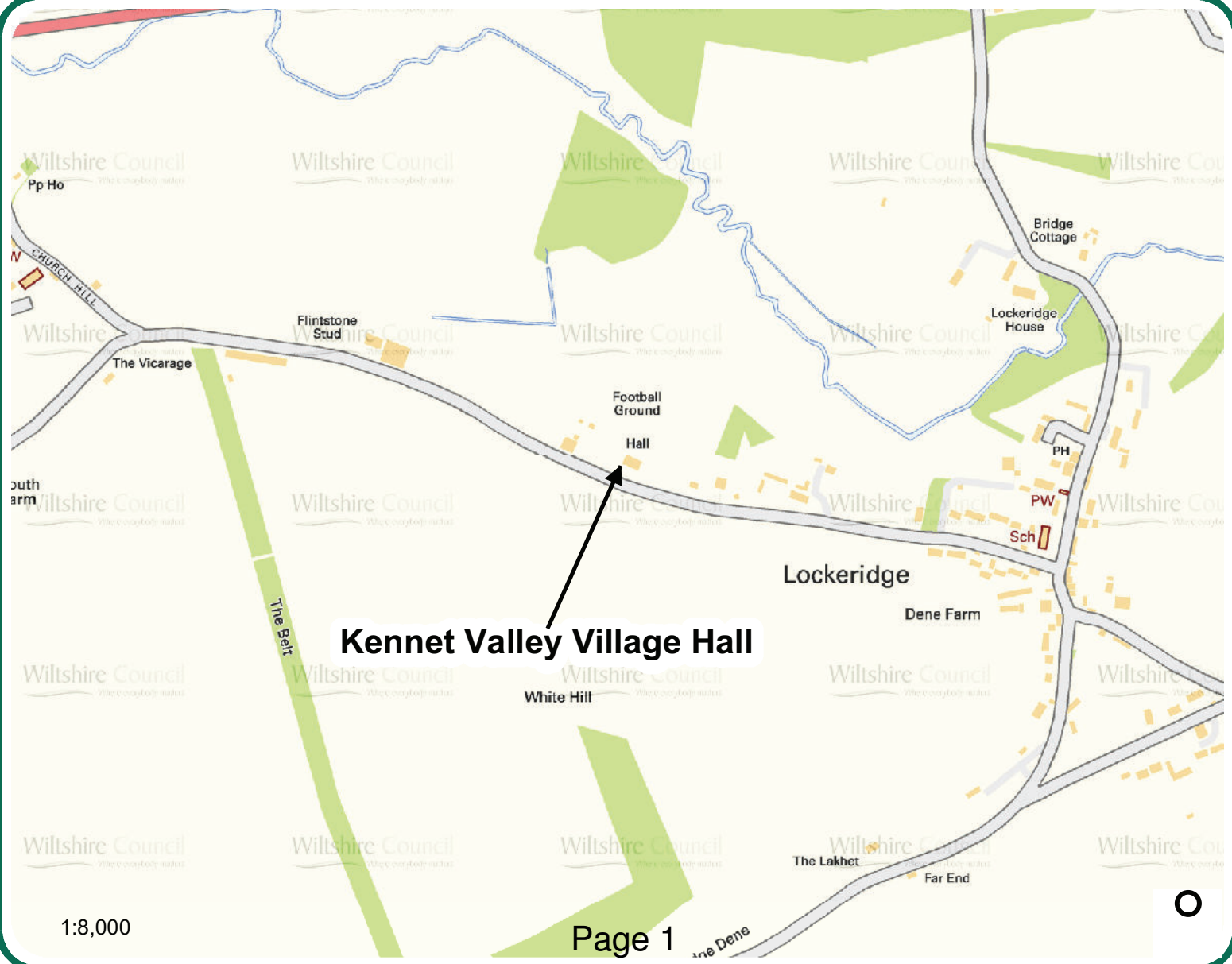
Venue TBC

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Kennet Valley Village Hall
Lockeridge
Marlborough
Wiltshire
SN8 4EL

Wiltshire Council
 Where everybody matters



Kennet Valley Village Hall

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MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, High Street, Marlborough SN8 1AA
Date: 25 September 2012
Start Time: 7.00 pm
Finish Time: 7.36 pm

Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) james.hazlewood@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Chris Humphries (Chairman), Cllr Nick Fogg (Vice Chairman), Cllr Peggy Dow and Cllr Jemima Milton

Cllr Jane Scott OBE (Leader of the Council) and Cllr Stuart Wheeler (Cabinet Member for Transformation, Culture, Leisure and Libraries)

Wiltshire Council Officers

James Cawley, Service Director Adult Care Commissioning
Andrew Jack, Marlborough Community Area Manager
Jan Bowra, Youth Development Coordinator
Mia Fairfield, Media Relations Officer
James Hazlewood, Senior Democratic Services Officer

Town and Parish Councils

Marlborough Town Council – Noel Barrett-Morton, Val Compton
Aldbourn Parish Council – Alan Phizacklea
Broad Hinton & Winterbourne Bassett Parish Council – Geoff Martin
Fyfield & West Overton Parish Council – Paul Burrowbridge

Partners

Wiltshire Police – Inspector Ron Peach

Wiltshire Fire & Rescue Service – Mike Franklin

GROW – Simone Lord, Maria Ven de Vorst

Marlborough News Online – Tony Millett

Gazette and Herald – Nigel Kerton

Marlborough Area Development Trust – Martin Cook, Richard Clarke

Total in attendance: 67

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and noted the sad death of the Marlborough Town Clerk, Derek Wolfe, during the previous week. The meeting stood for a moment's silence in memory of Mr Wolfe.</p> <p>The Chairman invited the Councillors and Officers present to introduce themselves, and noted those parish representatives who were in attendance.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from James Keith of Broad Hinton & Winterbourne Bassett Parish Council and Chairman of the Parish Forum.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting on 17 July 2012 were approved as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Information Items</u></p>
5.1.	<p><u>Police and Crime Commissioners</u></p> <p>The Chairman spoke briefly about the forthcoming elections for Police and Crime Commissioners on 15 November 2012, explaining a little about the role and the new arrangements.</p>
5.2.	<p><u>Wilts and Swindon Local Nature Partnership</u></p> <p>More information on this was set out at page 15 of the agenda.</p>
5.3.	<p><u>State of the Environment report</u></p> <p>More information on this was set out at page 19 of the agenda.</p>
5.4.	<p><u>Victim Support</u></p> <p>More information on this was set out at page 21 of the agenda.</p>

5.5.	<p><u>Barrier Busting Proposals</u></p> <p>More information on this was set out at page 23 of the agenda.</p>
5.6.	<p><u>Minerals Sites in Wiltshire and Swindon</u></p> <p>More information on this was set out at page 27 of the agenda.</p>
5.7.	<p><u>From Drought to Flood Event</u></p> <p>This event was due to take place on 17 October, 10am-3pm at Warminster Civic Hall. More information on this was set out at page 21 of the agenda.</p>
6	<p><u>Partner Updates</u></p> <p>a. Wiltshire Police</p> <p>Inspector Ron Peach referred to the written report set out at pages 29-30, adding that anti-social behaviour was down significantly. Violent crime was up, but this was a wide description which included some relatively low-level incidents, such as sending a menacing text message, or waving a walking stick.</p> <p>Responding to a question about CCTV, Ron commented that there were benefits and negatives to such a system.</p> <p>b. Wiltshire Fire and Rescue</p> <p>Written report at page 31 of agenda.</p> <p>c. NHS Wiltshire</p> <p>Written report at page 33 of agenda</p> <p>d. Parish Forum</p> <p>No report.</p> <p>e. Town / Parish Councils</p> <p>No report.</p> <p>f. Wiltshire Involvement Network</p> <p>Written report at page 37 of agenda. It was also noted that Wiltshire Involvement Network would be running an event on 19 October in City Hall, Salisbury on "Carers and Services that help people to live at home". Andrew Jack, Marlborough Community Area Manager, undertook to help with promoting this event through his newsletter.</p>

	<p>g. MADT (Marlborough Area Development Trust)</p> <p>MADT had circulated a number of leaflets regarding the Marlborough Services Network.</p>
7	<p><u>Youth Advisory Group Appointments</u></p> <p>Jan Bowra, Youth Development Coordinator, explained that Youth Advisory Groups (YAGs) were being introduced to help young people influence services in their communities. It was not yet clear whether YAGs would complement or replace CAYPIGs (Community Area Young People’s Issues Groups).</p> <p>Councillor Jemima Milton was nominated and appointed as the representative of the Area Board on the YAG, and Andrew Jack, Marlborough Community Area Manager, was asked to liaise with the Parish Forum in relation to a Town/Parish Council representative.</p>
8	<p><u>Feedback on projects funded by the Area Board</u></p> <p>Andrew Jack, Marlborough Community Area Manager, presented feedback from a number projects which had received funding from the Area Board, referring to written feedback pages 41-48 in the agenda pack, and inviting representatives of Aldbourne Youth Council, and Marlborough CAYPIG to speak about their projects.</p> <p>It was also noted that 12 of the villages in the Community Area had received funding from the Area Board towards the community celebrations to mark the Queen’s Diamond Jubilee and the London 2012 Olympics.</p>
9	<p><u>Community Area Grant Scheme</u></p> <p>The Area Board considered an application for Community Area Grant funding. The Community Area Manager introduced the application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p><u>Decision</u> Marlborough Community Choir was awarded £951 towards putting on a free Christmas concert in Marlborough. <u>Reason</u> – The application met the Community Area Grants Criteria 2011/12 and would showcase local talent at a community event free to all.</p>
10	<p><u>Any Other Questions</u></p>

	Reference was made to the Kennet Place car park in Marlborough which was often empty. This was noted by Councillors.
11	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending.</p> <p>It was noted that the next meeting of the Marlborough Area Board would be on Tuesday 27 November 2012, 7.30pm at Kennet Valley Hall, Lockeridge, Marlborough SN8 4EL.</p>
<p style="text-align: center;"><u>Volunteering</u></p> <p>Following the conclusion of the formal part of the meeting, the Area Board moved into an informal session, receiving a number of presentations, in relation to volunteering in the Marlborough Community Area:</p> <ul style="list-style-type: none"> • Councillor Jane Scott, Leader of Wiltshire Council, and Laurie Bell, Director of Communications – the value of volunteers in running events during the 2012 Jubilee and Olympics, and how to carry on the legacy through 2013 and beyond. • Councillor Stuart Wheeler, Wiltshire Councillor and Cabinet Member for Campus Development and Culture (including Leisure, Sport and Libraries) – the value of volunteering within the Library Service. • Emma Cooper, Community Partnerships, and Simone Lord, Wiltshire Volunteer Centre – Supporting the voluntary sector in Wiltshire. • Elly Townsend, Spice – Time Credits: a new way or rewarding volunteers. • Sarah Cosentino, On-line Wiltshire – Digital Literacy Champions. • Andrew Jack, Community Area Manager Marlborough – Community Area Grants Scheme. <p>Following the presentations, there was a roundtable discussion on “what we can all do to encourage more volunteering in the Marlborough Community Area”.</p>	

Agenda Item 5a

Chairman's Announcements

Subject:	Informal Adult Education In Wiltshire - update
Officer Contact Details:	Simon Burke Head of Business and Commercial Services Schools and Learning Wiltshire Council Tel. 01225 713840 Simon.burke@wiltshire.gov.uk

Summary of announcement:

At its meeting held on 10th September 2012, Cabinet received a report on the outcome of the consultation on adult education in Wiltshire which had been undertaken and invited the cabinet to determine the future role of Wiltshire Council in respect of the provision of informal adult education. The full report can be found at <http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=141&MId=6122&Ver=4>

The cabinet agreed to support the option which had been recommended by ten area boards and Children's Select Committee and resolved:

- i. that the council adopt the role to facilitate the provision of informal adult education at a local level;
- ii. to approve the appointment of a 0.6 full-time equivalent part-time adult education officer to work with local community networks to develop a sustainable locally-based adult education provision including information on, and promotion of, opportunities;
- iii. to allocate budget of £32,000 from the revenue savings accrued from the closure of Urchfont Manor College to meet the costs associated with the appointment.

It is envisaged that the adult education officer will work with a few community areas at a time, to develop appropriate systems which will become sustainable. The officer's work could relate to the development of the community campuses if supported by the relevant area boards.

We will now seek to appoint to this position as soon as possible. When in post, the officer will be able to brief Area Boards on the priorities for their work and how it may benefit individual community area.

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‘Understand autism’

Wiltshire Area Boards 2012/13

“Treat me the way they would like to be treated. Take into account my disability but remember me and my rights” (Wiltshire resident)

Introduction – What is autism?

Autism is a lifelong condition that affects how a person communicates with, and relates to other people and the world around them.

Autism is a spectrum condition, which means that, while all people with autism share certain difficulties, their condition will affect them in different ways.

The three main areas of difficulty which all people with autism share are sometimes known as the 'triad of impairments'. People have difficulties with:

1. social communication (e.g. difficulty with both verbal and non-verbal language, interpreting comments very literally, while thinking that people always mean exactly what they say)
2. social interaction (e.g. difficulty recognising or understanding other people's emotions and feelings, and expressing their own, which can make it hard to fit in socially)
3. social imagination (e.g. difficulty understanding and predicting other people's thoughts or behaviour and making sense of abstract ideas or situations outside of the immediate daily routine).

“The complexities of communication with people with autism are more than just a noisy room and speaking plainly” (Wiltshire resident)

Why are we going to area boards?

“they feel alone and alienated as people will often give them a wide berth”

(Wiltshire resident)

1. It can be hard to create awareness of autism as people with the condition do not 'look' disabled: parents of children with autism often say that other people simply think their child is naughty; while adults find that they are misunderstood. We would therefore like to share how autism affects individuals in Wiltshire so there is more understanding about the condition.
2. We have worked with a lot of local people with autism and their families to form a plan about how changes will be made. We would like to share this with you and see where your local area can support any improvements.

Why this area is important?

- **Autism is not uncommon**

It is estimated that 1 in every 100 people have autism and therefore in Wiltshire, we estimate that over 4,500 individuals are affected by the condition.

In Wiltshire, we know about (a little over) one thousand children and adults with the condition. Many of these people will also have a learning disability or mental health problem (autism, in itself, is neither).

We therefore believe that there are over 3,500 people in Wiltshire with autism who are unknown and may not get any support from other means.

This may well be appropriate as many people with autism can live relatively independent lives, however, because of the hidden nature of the condition, many people have also said that they find it difficult to get the right understanding and support, at the right time, from the same local services as everyone else.

We think that this could affect around 2000 in Wiltshire who have a form of autism (aspergers or high functioning autism) which is 'hidden' but nevertheless, may still struggle in life.

Very often, without low level natural and community support or understanding, these individuals tend to come to the attention of statutory services later on in life; this is usually at crisis point which has a negative impact on the individual and tends to be much more intensive and costly.

“Bewildered, not knowing where to turn” (Wiltshire resident)

“Prevention and support is much better than trying to pick up pieces afterwards” (Wiltshire resident)

- **Poor outcomes**

People with autism tend to have significantly poorer outcomes than others. As an example, national research shows that only 15% of adults with autism have a job. In comparison, the employment rate for disabled people, as a whole, is 48% indicating the low rates. This is despite the fact that many people with autism have unique skills and abilities that can help a business thrive (ie. problem solving skills, attention to retail, ability to retain detailed factual knowledge, excellent memory, technical abilities etc).

“Use of careful planning, strategy and therapeutic relationships can steer them through this [work] successfully developing their self awareness and ability to cope” (Wiltshire resident)

- **The Autism Act 2009 places duties on local areas**

“It seems that there is the assumption that at 18, all problems cease”

(Wiltshire resident)

In March 2010, the first ever strategy for improving the lives of adults with autism in England was published.

This strategy set out a number of key actions and recommendations which the government decided were the most important:

1. Making sure that more people understand about autism.
2. Making it easier for adults to get a diagnosis of autism. A diagnosis is when a doctor tells someone that they have autism.
3. Making it easier for adults with autism to choose how they live, and get the help that they need to do this.
4. Helping adults with autism to find jobs.
5. Helping local councils and health services to write plans so that the adults with autism who live in their area get the help that they need.

If you would like to find out more detail about what the strategy says, please follow this link: www.autism.org.uk/dhstrategy

The Wiltshire Autism Partnership

To help Wiltshire plan how to make these key priorities happen, a 'Wiltshire Autism Partnership' meet five times per year. This group includes people with autism, parent/ carers and professionals from different teams, agencies and organisations.

The group have done a lot of work to consult with local people. They have developed a strategy and are now finalising a plan detailing how the changes will be made. To view these documents, please visit:

<http://www.wiltshire.gov.uk/healthandsocialcare/disabilities.htm>

How your area board can help?

“Awareness that certain groups in our communities are more sensitive and vulnerable.....gives me faith that this can be extended to those on the autistic spectrum” (Wiltshire resident)

To promote more understanding and acceptance about the nature of autism in the local area: improved recognition, awareness and minor adjustments in the community would alone, contribute significantly. We would therefore welcome the opportunity to hear your views and ideas for improvements as the success of this work will be limited if there is a 'standalone' approach.

Useful websites

- <http://www.wiltshire.gov.uk/healthandsocialcare/disabilities.htm>
- <http://www.autism.org.uk/>

Contacts

For further information about the autism work please contact the disabilities commissioning team on 01225 718559 or email: disabilities@wiltshire.gov.uk

If you are a carer or person with autism (or think you may have autism) and feel that you may need some help, please contact 0300 456 0111 and someone will be able to tell you about the process of having an assessment to see if you are eligible for support.

Subject:	Impact of Welfare Reform
Officer Contact Details:	Emma Cooper Community Partnership Manger 01225 718627 Emma.cooper@wiltshire.gov.uk
Weblink:	http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/welfare2012reform.htm
Further details available:	From Wiltshire Council on: 0300 4560100

Summary of Announcement:

On 8 March 2012 the Welfare Reform Act 2012 was approved. This government change to welfare is designed to simplify the benefit system and encourage people to work. It will affect many people across the country and if you are in receipt of benefit, or an employer, then it will affect you too. The council is working with partners to make sure information and support is available to all those who need it. The changes include:

- Benefit cap
- Under-occupation rules (housing benefit)
- Universal credit
- Disability Living Allowance
- New Council tax scheme
- New social fund

Further information is available on the council's website: <http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/welfare2012reform.htm>. Or telephone the council on: 0300 456 0100

An 'infographic' has been commissioned by Wiltshire Money which is the financial inclusion partnership for the county. The film is less than 4 minutes long and we will watch this now: <http://www.youtube.com/watch?v=dd29tTwwT8>

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**Crime and Community Safety Briefing Paper
Marlborough Community Area Board
27th November 2012**

Agenda Item 6



1. Neighbourhood Policing

Team Sgt: Vincent Logue

Town Centre Team

Beat Manager – PC Anthony Boardman
PCSO – Mark Braithwaite

Rural West Team

Beat Manager – PC David Tippetts
PCSO – Pauline Ritchie

Rural East Team

Beat Manager – PC Jeremy Batchelor
PCSO - Jonathan Mills

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

☐ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative:

Councillor Chris Humphries is a member of the Wiltshire Police Authority and has the responsibility for overseeing matters in the community area.

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

On the 28th October 2012 Inspector Matthew Armstrong took over responsibility for local policing within the Devizes, Marlborough and Pewsey area. Inspector Peach has taken up a posting in the force emergency contact centre, a vital function to effective delivery of policing to Wiltshire.

In October Bluez 'N' Zuz disco received a Queen's award. Bluez N Zuz started in Marlborough in the Azuza Nightclub (hence the name) and since then has become a national event with discos for 11-15 year olds being held in towns and cities throughout the UK. These events are designed to encourage and develop interaction between young people and police, offering a safe environment for youngsters to gather on a social basis. The award is the highest award given to voluntary groups and recognises a national benchmark for excellence.

During October and early November events took place requiring additional police resources including both Mop fairs, Halloween and Bonfire night. I am very pleased to report that the only enforcement action required during those events was one arrest for an assault on the night of the little Mop and the seizure of alcohol from youths (parents informed!).

In the table below you will see a category of 'Victim Based Crime', these are all crimes where the victim is not the state. Offences involving drugs and public disorder are not included in this

category. Those that are include burglaries, vehicle crime, criminal damage, arson and violence against the person.

Marlborough remains an area with a low volume of crime and strong detection rates, which in all but one category have increased. The local police team continue their efforts to further improve on these results.

Crime figures are subject to fluctuations and while there has been an increase in violent crime (a normally low number of instances in the area) the percentage rise is overly inflated by the small increase in the number of incidents.

Vehicle crimes have risen mostly due to cars being broken into at beauty spots despite the enormous efforts of the NPT and partners to combat this. It seems the message not to leave valuables in cars is still not being received by some motorists. In the summer months, many of the cars being broken into are from other European countries. Efforts in the area continue.

Burglary remains a concern for us and while we have seen a substantial decrease in dwelling burglaries, non-dwelling burglaries are on the increase. We have already reacted to this and have stepped up patrols, targeted offenders believed responsible and engaged with property owners and other agencies to deliver crime reduction advice.

Many of these non-dwelling burglaries have resulted in the theft of high value items such as plant, 4x4 vehicles, quad bikes, metal and fuel. There are some steps that owners can take that will either act as deterrents or increase the likelihood of recovery of stolen items.

- 1: Fit trackers to plant or vehicles – these are not as expensive as they used to be.
- 2: Use smart water and put up signage to deter criminals.
- 3: Installation of security lighting and CCTV.
- 4: Lock property away and out of sight.
- 5: Call the police if you see anything suspicious. Please don't wait, do it straight away to allow us to respond appropriately.

The number of incidents of criminal damage and arson has reduced by 23% (or 33 incidents over the rolling year) while at the same time the detection rate has almost doubled to 31%. There is often a correlation between criminal damage and anti-social behaviour and so as expected there has been a reduction of 20% in ASB.

EH Marlborough	Crime				Detections	
	November 2010 - October 2011	November 2011 - October 2012	Volume Change	% Change	November 2010 - October 2011	November 2011 - October 2012
Victim Based Crime	670	698	28	4%	14%	19%
Domestic Burglary	38	29	-9	-24%	5%	10%
Non Domestic Burglary	92	114	22	24%	0%	3%
Vehicle Crime	124	142	18	15%	2%	3%
Criminal Damage & Arson	144	111	-33	-23%	16%	31%
Violence Against The Person	69	90	21	30%	54%	46%
ASB Incidents (Year to Date)	269	216	-53	-20%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Violence Against the Person and Domestic Burglary in the previous 12 month period (October 2011 -September 2012).

* Detections include both Sanction Detections and Local Resolution

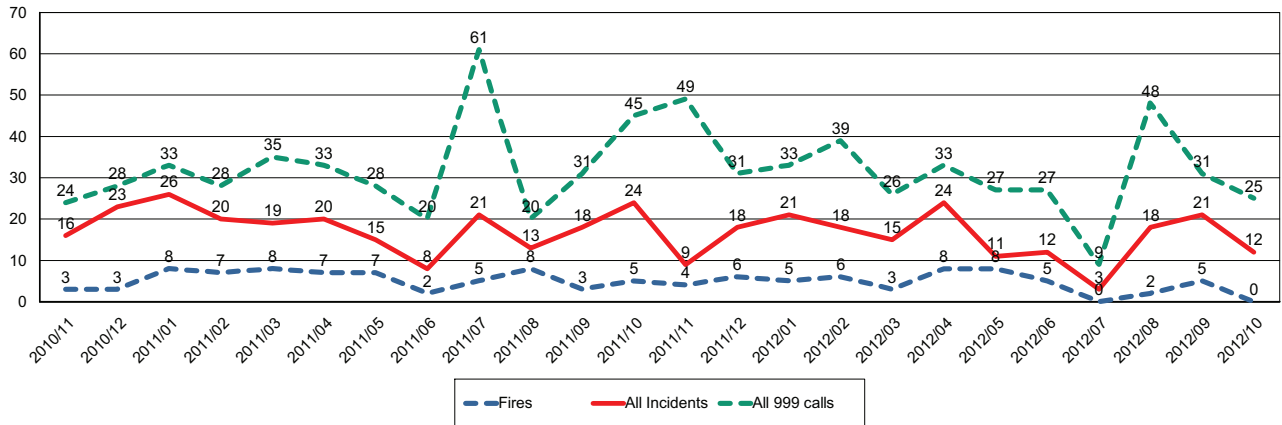
Inspector Matthew Armstrong 15/11/2012
Area Commander



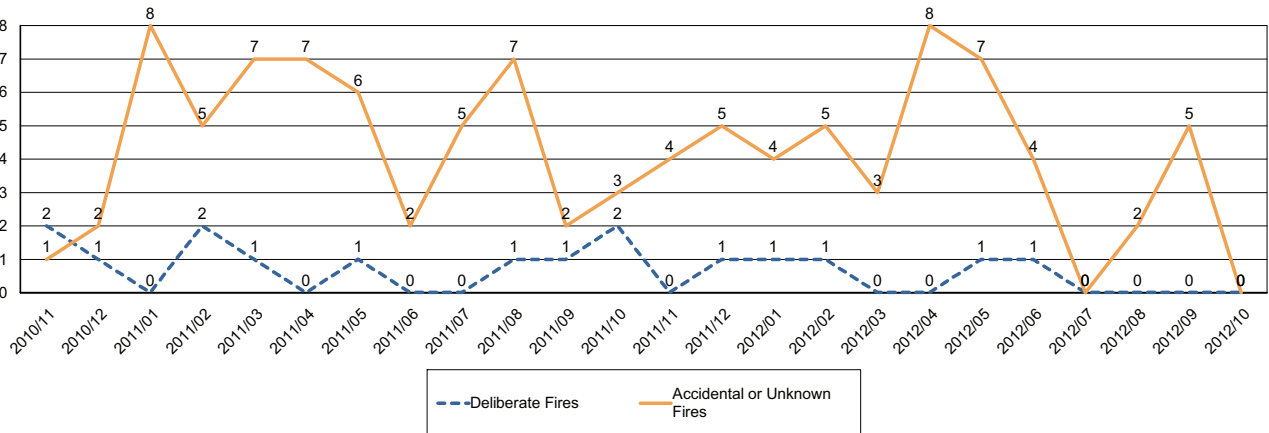
Report for Marlborough Area Board

The following is an update of Fire and Rescue Service activity up to and including October. It has been prepared using the latest information and is subject to change.

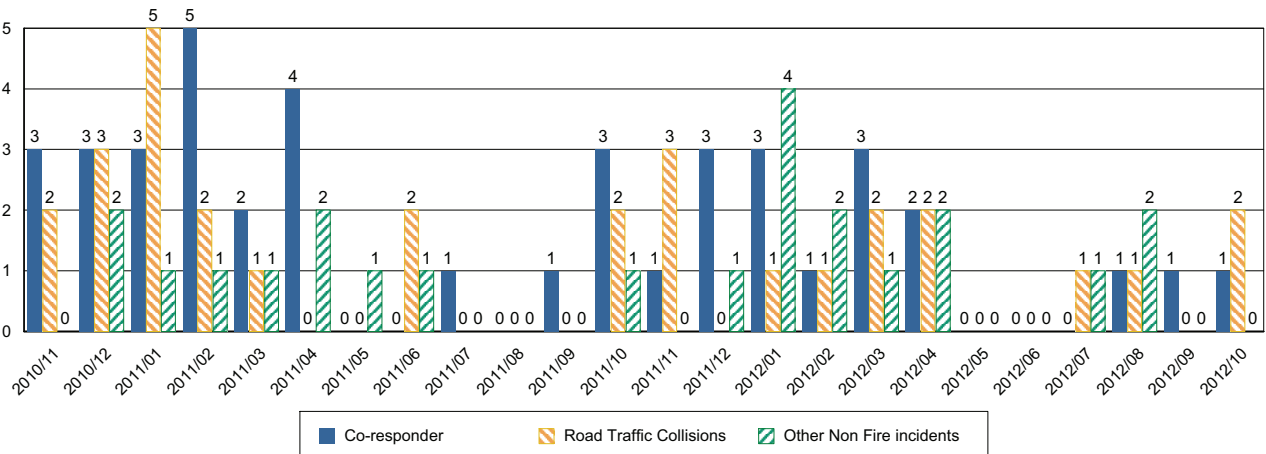
Incidents and Calls



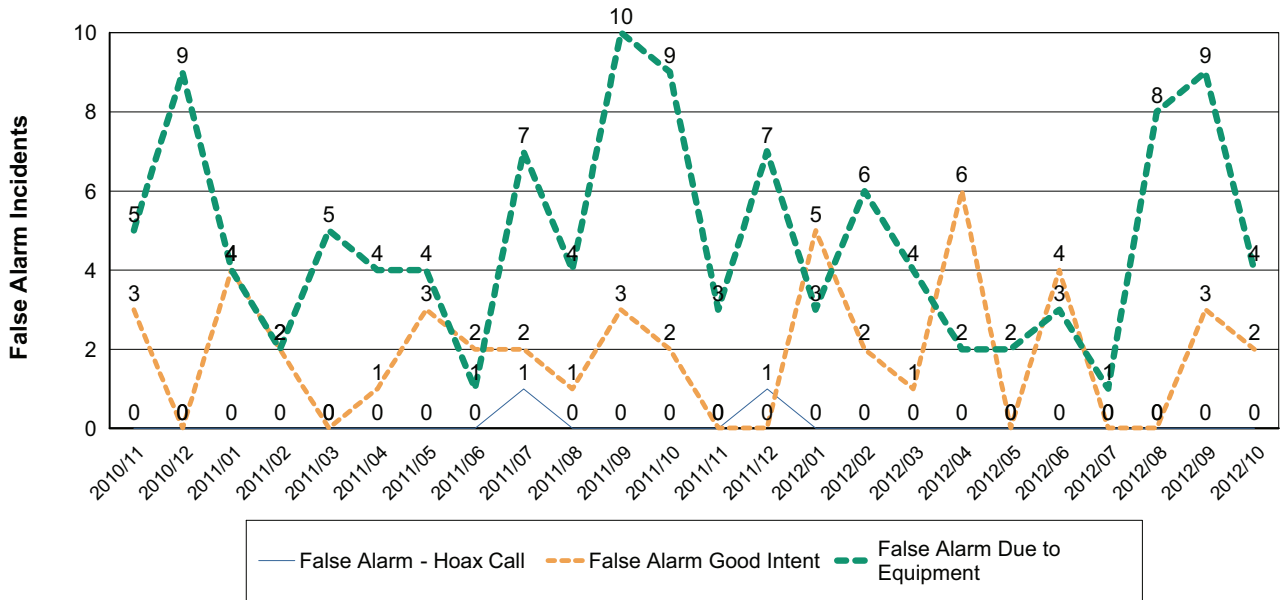
Fires by Cause



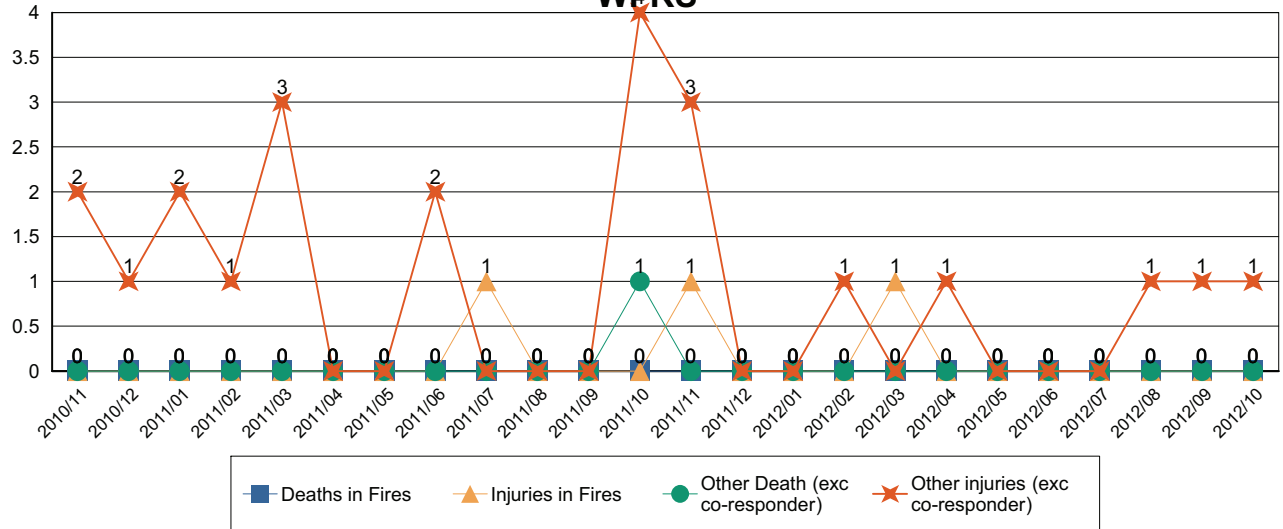
Non-Fire incidents attended by WFRS



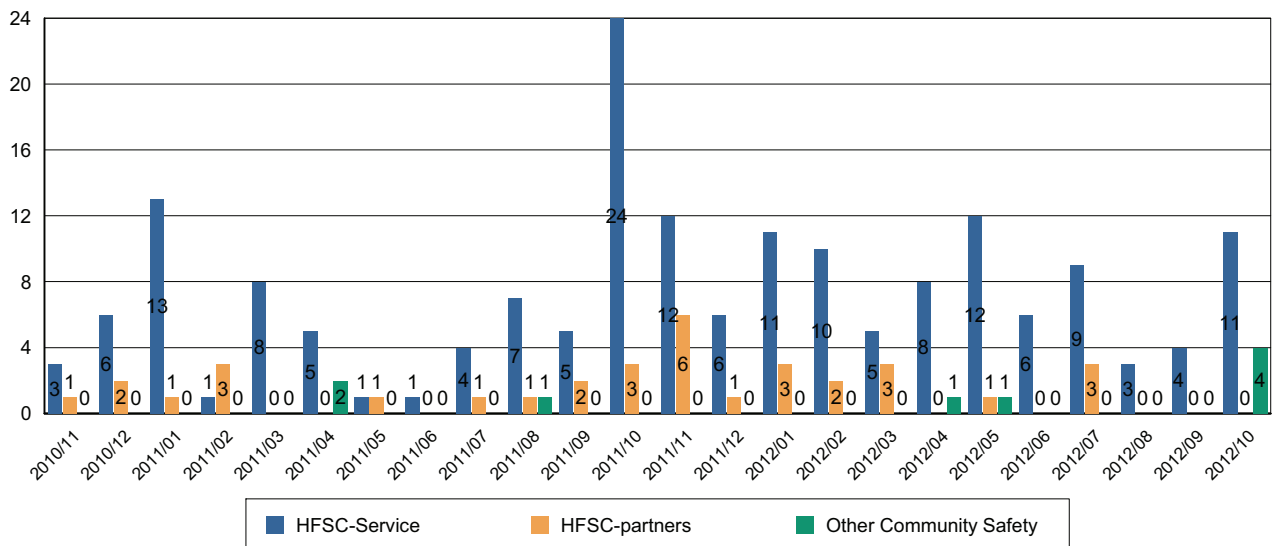
Number of False Alarm Incidents



Death & Injuries in incidents attended by WERS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

October 2012 update

Pregnant women offered whooping cough jab

Pregnant women across Wiltshire are being offered the whooping cough vaccination, following a national increase in the number of cases.

The vaccination will boost short term immunity passed on by women to their babies while they're still in the womb. Newborns will still need to be vaccinated between two and four months of age, so that they continue to be protected.

GPs will be giving the vaccination to women who are at least 28 weeks pregnant, in order to optimise its effectiveness.

Whooping cough – or pertussis is a highly contagious bacterial infection of the lungs and airways. The condition usually begins with a persistent dry and irritating cough which progresses to intense bouts of coughing. These are followed by a distinctive 'whooping' noise.

The Department of Health is encouraging all women who are 28 weeks pregnant or more to have the vaccination because immunity from the vaccine will pass to your baby through the placenta, helping to protect them in their first few weeks of life

If you're approaching 28 weeks pregnant or more, please contact your GP practice to find out more about the vaccine and book an appointment to receive it.

For more information on the whooping cough vaccine in pregnancy, visit the NHS Choices website: <http://www.nhs.uk/Planners/vaccinations/Pages/Adultshub.aspx>

Keep warm and well

Now that the clocks have changed and we have already seen temperatures plummet, NHS Wiltshire is urging people to keep warm and well this winter:

“The cold can have serious consequences, increasing the risk of strokes and heart attacks as well as colds and flu,” says Medical Director Peter Jenkins; “Wrapping up warm, keeping the heating turned up and keeping a well-stocked medical cabinet incase you do catch a cold or flu are all sensible steps to take.”

“It's particularly important to stay indoors during very cold weather if you have a respiratory illness – and all elderly people should avoid going out on icy pavements. This means staying at home until later in the morning when the ice has melted. Even if you have a doctor's appointment first thing, try and reschedule it for later – your surgery will usually be happy to help with this. It's better to wait than risk falling on the ice.”

NHS Wiltshire has produced five top tips on staying warm and well this winter.

1. **Keep your home warm** – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during

- the day to 70 degrees, and your bedroom to 65 degrees. When it's very cold (as it is at present), set the heating to come on earlier so that you're not waiting for your home to warm up.
2. **Have your flu jab.** Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
 3. **If you do fall ill with flu, it's best to stay at home.** Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
 4. **Vomiting and diarrhoea bugs** caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or school.
 5. **Keep a well-stocked medicine cabinet**, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.

Where to go when you're ill

The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS Direct for advice on 0845 46 47 or go to www.nhsdirect.nhs.uk. They can give a wide range of advice and information about many conditions;
- Use the minor injuries units at Chippenham and Trowbridge for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance.

The next PCT Cluster Board Meeting will be held on Wednesday 28 November at 10am in the Conference Room, Southgate House, Pans Lane, Devizes.

Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire, email: stacey.saunders@wiltshire.nhs.uk

Wiltshire Involvement Network (WIN)

Report to Wiltshire Area Boards

September 2012 to November 2012

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run. The work that WIN has carried out from September to November 2012 is set out below:

- The WIN Outreach Group met twice to discuss its work plan and arrangements for representing WIN at all area board meetings. A draft response to the Care and Support Bill consultation was also discussed. Final preparations were also discussed for the WIN 'Carers and Services that help people to live at home' event that will take place on the 19th October in Salisbury
- The WIN Officer attended the Regional LINKs meeting in Taunton to hear updates from NHS South West and the Local Government Association on LINK legacy and handover documents, the Equality Delivery System and information about how other Local Involvement Networks across the region are coping with the transition into Healthwatch.
- The WIN Chair, Phil Matthews, attended a meeting of Wiltshire Council's Shadow Health and Wellbeing Board, on which he represents WIN. He also represents WIN on Wiltshire Council's Health and Social Care Select Committee.
- Following two informal Enter and View visits to Athelstan House, Malmesbury, and Hungerford House, Corsham, which took place in July, full reports have been written and shared with the commissioners, providers and regulators of both services. Copies of the report can also be found on the WIN website. (WIN has the statutory power to enter and view any health or social care facility in Wiltshire.) A programme of unannounced visits is now being planned to other care homes across Wiltshire. WIN works closely with the CQC to ensure health and social care premises meet the required standards.
- During the period WIN members and staff attended the following events to promote the work of WIN and to listen and engage with members of the public to establish issues and concerns from around the county:
 - Wiltshire and Swindon Users' Network Annual General Meeting
 - Wiltshire Equality Network – Mental Health – Ensuring Positive Outcomes event
 - Carer Support Wiltshire Annual Review meeting
 - Wiltshire Patient Participation Group Forum
 - CCG Stakeholder Assembly
 - Voluntary Sector Assembly
 - AWP – Moving Forward Together Event

- Housing Tenants Open Day in Salisbury
- Age UK Wiltshire Annual General Meeting
- WIN, the Wiltshire and Swindon Users' Network and Wiltshire Council are committed to transforming how blind, partially sighted and visually impaired people are supported. With this in mind a series of workshops has been organised to help us to define:
 - What works really well within the current services on offer?
 - What needs to change within the current services?
 - What are the key issues and priorities for developing services?

A final list of recommendations will be taken forward for discussion with the Council, NHS Wiltshire and the Clinical Commissioning Group as to how services can be developed or enhanced in the future. For more information contact us.

- WIN has been working closely with Wiltshire Council's Help to Live at Home service and Carers Support Wiltshire to promote services available for people to help them to live safely and longer in their own homes. An information and promotion event took place at the end of May in Devizes which saw 100 people receive updates from Wiltshire Council, Carers Support Wiltshire, Youth Action Wiltshire, Age UK Wiltshire, Wiltshire Medical Services and Mediquip. WIN received some extremely positive feedback from attendees. WIN was asked by Wiltshire Council to replicate the event in Salisbury to ensure that the information was promoted as widely across Wiltshire as possible. The event in Salisbury will take place on Friday 19th October at the City Hall.
- The WIN Healthwatch Implementation Task Group met with a representative from Wiltshire Council to be updated on the progress of Healthwatch Wiltshire.
- The WIN Chairs met with the Wiltshire and BANES Compliance Inspector for the Care Quality Commission (CQC) to share information and discuss issues of concern. These meetings take place on a bi-monthly basis and enable WIN to have open and clear communication with the CQC.

A report of all meetings attended by members and staff is produced and shared with the wider membership and published on the WIN website.

Dates for your diary:

Friday 19th October – WIN 'Carers and Services that Help People to Live at Home' Event, Salisbury

Wednesday 7th November – First Vision Ahead workshop, Devizes

Wednesday 14th November – WIN Public Meeting (hospital and community discharge), Melksham

For more information on the above meetings or if you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, winadmin.wsun@btconnect.com or find us online at www.wiltshireinvolvementnetwork.org.uk

Summary – the Health and Social Care Act

Status: received Royal Assent 27 March. Most of the new system comes into force on 1 April 2013

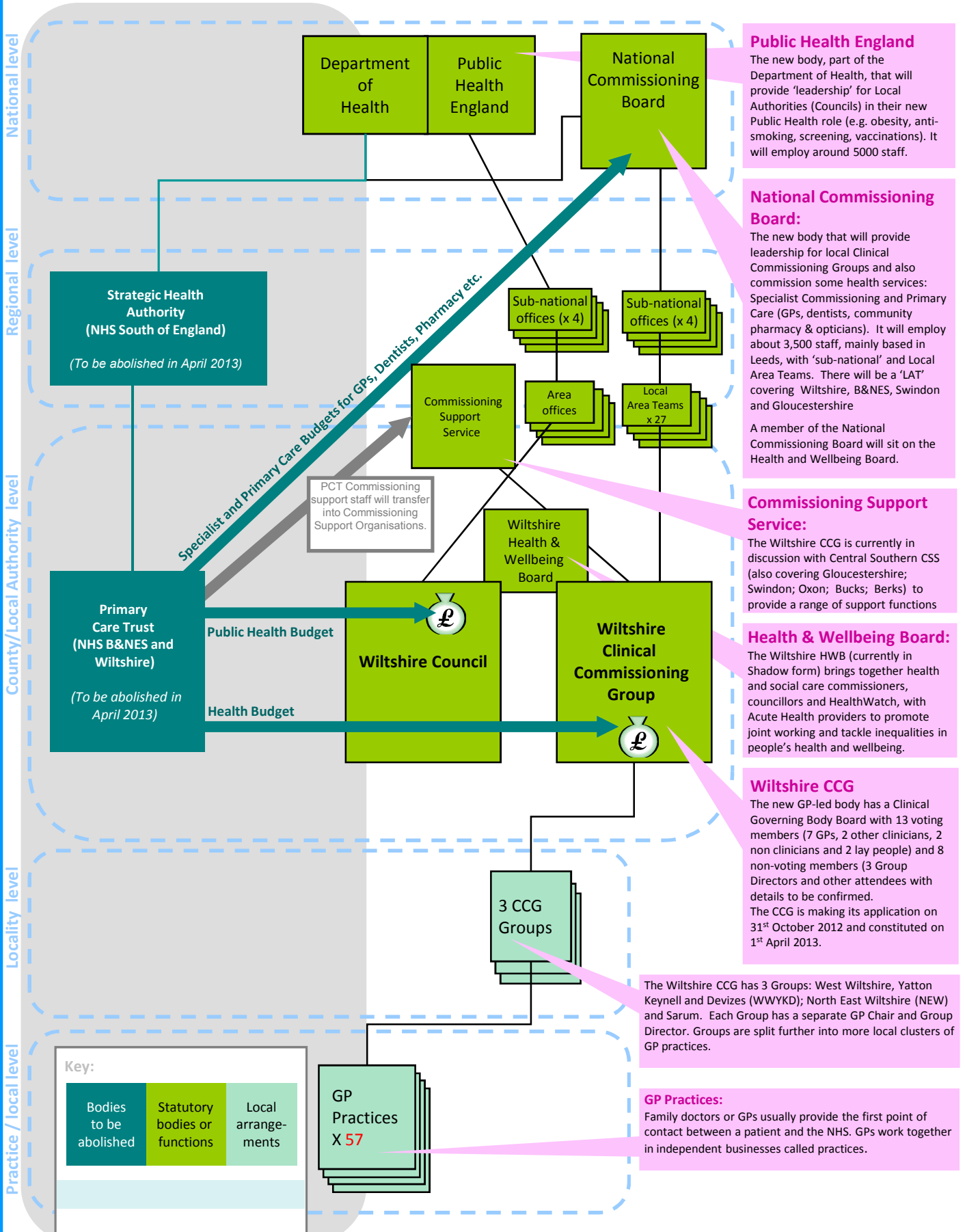
The Health and Social Care Act makes a number of changes to the architecture of the NHS, public health and social care by:

- introducing GP commissioning – Primary Care Trusts will be replaced with Clinical Commissioning Groups (CCGs). CCGs will hold substantial commissioning budgets (around 80 percent of the total NHS budget) procure medical services from NHS trusts, independent providers or charities
- introducing a national NHS Commissioning Board to set CCGs' budgets and hold them to account for obtaining value for money and improving results for patients
- transferring responsibility for local public health services to local authorities and creating Public Health England (a new national body for public health which will carry out the Secretary of State's public health functions as an executive agency of the Department of Health)
- creating local Health and Wellbeing Boards (HWBs) with representatives from CCGs, Local Healthwatch, councillors, local authority directors of public health, children's services and adult social services. HWBs will lead the preparation of the Joint Strategic Assessment, Pharmaceutical Needs Assessment and Joint Health and Wellbeing Strategy for their local area.
- replacing Local Involvement Networks with Local Healthwatch organisations. Local Healthwatch organisations will involve local people in the commissioning, scrutiny and provision of health and social care services.
- creating Health Watch England - a committee of the Care Quality Commission which will represent the views of health and social care service users, members of the public and Local Healthwatch organisations and provide information and advice to CCGs and other organisations
- abolishing NHS trusts and requiring all NHS trusts to become foundation trusts (either by applying to Monitor or merging with an existing NHS foundation trust) by 2016 at the latest
- extending the remit of NICE (and renaming NICE as the National Institute of Health and Care Excellence) to cover social care as well as NHS services
- introducing a new role for Monitor as the economic regulator of all healthcare services and giving the Secretary of State power to issue regulations which may require Monitor to regulate adult social care services
- giving local authorities scope to change their health scrutiny arrangements
- transferring the duty to arrange independent mental health advocacy services from Primary Care Trusts to local authorities

The NHS Reforms: *The old and the new*

The old ...

... and the new ...



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Review of Wiltshire Council's Allocation Policy

Area Board Briefing

The Housing Act 1996 Part VI (as amended by the Homelessness Act 2002 and Localism Act 2012) requires the Council to have a scheme which determines how allocations and nominations will be made. In Wiltshire we operate a Choice Based Lettings policy called Homes4Wiltshire which was adopted shortly before unitary.

The purpose of the Council's Choice Based Lettings Policy is to set out clear guidelines to ensure that affordable housing is allocated fairly and according to applicants' need for housing while at the same time taking into account effective management of the affordable housing stock across Wiltshire.

The Council holds a Housing Register of those wanting to be considered for affordable housing from which nominations are made. There were 17,088 applicants on the Housing Register at 1 April 2012, of which 7,626 had no identified housing need and would be considered as households who have a desire to move, but are currently suitably housed. We also have 5,174 who were identified as having a low need for re-housing, with only 213 households in our highest band. The Housing Register allows households to be considered for properties owned by over 32 housing providers. We would always encourage all housing providers to include all their properties in the Choice Based Lettings scheme whether they are subject to nomination rights or not.

The Council receives around 2,000 nominations a year. The majority of applicants on the Housing Register therefore will not be nominated or referred for a vacancy. It is important therefore that our policy is able to clearly identify those in the greatest housing need and minimises the level of time taken to assess applicants that are not going to receive active consideration for vacancies. This will free up time for the Council to offer a more comprehensive housing advice and options service to help applicants find housing.

Our allocations policy has 5 bands which are Platinum, Gold plus, Gold, Silver and Bronze. Applicants with the highest level of need are placed into Platinum and applicants with no housing need are placed into the bronze band.

Following the introduction of the Localism Act we now have the opportunity to review our allocations policy to consider some of the new freedoms that the act has introduced. Our policy must be framed so as to secure that 'reasonable preference' is given to certain categories of housing need. The reasonable preference categories include:-

- a) People who are homeless (within the meaning of Part 7)
- b) People who are owed a duty under s190(2) (homeless, priority need but intentionally homeless); s193(2) (full homelessness duty); s195(2) (threatened with homelessness and in priority need) or s192(3) (homeless but non priority)
- c) People occupying insanitary or overcrowded housing or otherwise living in unsatisfactory housing conditions

- d) People who need to move on medical or welfare grounds (including any grounds relating to a disability)
- e) People who need to move to a particular locality in the district of the authority, where failure to meet that need would cause hardship (to themselves or to others)

In adopting any new policy we must ensure that the following principles are applied:-

- Allocations should only be made to those who are eligible
- Every local authority must have an allocation scheme for determining priorities with clear procedures in allocating accommodation
- The scheme must include a choice of housing accommodation or the opportunity for the applicant to express preference about their housing accommodation
- The scheme should be framed so as to secure reasonable preference
- We must have regard to our Homeless Strategy and Strategic Tenancy Policy
- Before adopting a new scheme all housing providers should be consulted, allowing a reasonable opportunity to comment on the proposals
- We must not allocate housing accommodation except in accordance with our adopted allocation policy.

A full review of our allocations policy is required to discuss how Wiltshire would like to frame its allocation policy based on the new freedoms introduced. We are therefore engaging with area boards across Wiltshire and involving members at the start and during the whole review process.

For further information please contact Nicole Smith, Head of Strategic Housing.

Nicole.smith@wiltshire.gov.uk

01249 706567

Report to	Marlborough Area Board
Date of Meeting	27 November 2012
Title of Report	Community Area Grants

To ask Councillors to consider four applications seeking 2012/13 Community Area Grant Funding. Officer recommendations:

1. **Aldbourn Memorial Hall, Aldbourn. Requested: £2,538.00.** To install a new cooker hood to the Hall's kitchen in order to be compliant with new Health & Safety regulations. Recommendation: Meets Criteria
2. **Marlborough Communities Market, Marlborough. Requested: £5,000.00.** To purchase new modular umbrellas that will allow the communities market to accommodate more traders on the High Street. The umbrellas can also be used for other community events and festivals within the town Recommendation: Meets Criteria
3. **Broad Hinton Youth Club, Broad Hinton. Requested: £1,109.00.** To set up a new youth club in the village of Broad Hinton to provide activities for young people from the village as well as Winterbourne Bassett, Uffcott, Berwick Bassett and Winterbourne Monkton. Recommendation: Meets Criteria
4. **Marlborough Bowls Club, Marlborough. Requested: £1,851.00.** To install a new floor to the clubhouse to also act as playing surface for indoor bowls. Recommendation: Meets Criteria
5. **Grove Farm Woodland Skills and Survival Centre, Stitchcombe. Requested: £1,000.00.** To provide transport to the Centre so that young people at risk of exclusion, young offenders, looked after children and NEETs can participate in the outdoors education programmes run by the Centre and so gain confidence and earn qualifications. Recommendation: Deferred until January 2013 meeting to gather further information.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 • Marlborough Community Area Plan, 2012-17
<p>1. Background</p> <p>1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services 15th April 2011. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding</p> <p>1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.</p> <p>1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.</p> <p>1.4. Area boards will not consider applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.</p> <p>1.5. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.</p> <p>1.6. Funding applications will be considered at every Area Board meeting.</p> <p>1.7. All applicants are encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.</p> <p>1.8. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.</p> <p>1.9. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.</p>	

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be further rounds of funding at each of the Area Board meeting held during 2012/13. Dates of these meetings and the deadlines for applications are available on Wiltshire Council's website:
<http://www.wiltshire.gov.uk/council/areaboards/marlboroughareaboard.htm>

3. Environmental & Community Implications

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the Marlborough Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Marlborough Area Board will have a balance of £20,891 of its 2012/13 funding.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations"

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Aldbourn Memorial Hall	To install a new cooker hood to the Hall's kitchen in order to be compliant with new	£2,538

8.1.1 Aldbourne Memorial Hall, Aldbourne – Request £2,538.00 to install a new cooker hood in the Hall’s kitchen. New Health and Safety regulations coming into effect in 2013 mean that the Hall’s kitchen needs a new cooker hood. Without this new installation, the kitchen will not comply with these regulations. This will mean the facility will not be available to hirers of the Hall and the other community groups that use it. This represents a loss of a service to the community and could mean a decline in revenue for the Hall due to reduced bookings.

8.1.2 This application meets the Community Area Grants Criteria for 2012/13.

8.1.3 This application demonstrates a link to the Marlborough Community Plan, 2012-17, p9 “Support for rural enterprise”, p13 “Help in old age”, p17 “Lack of local entertainment and cultural facilities” and “Lack of meeting spaces for small clubs, theme groups and societies”. By keeping the Hall’s kitchen compliant with regulations and open for use, the village’s clubs and societies, including a luncheon club will be able to continue using the facility, benefiting the cultural and social vibrancy of the village.

8.1.4 Health & Safety regulations ensure that people using and working in the Hall’s kitchen will do so safely so it is important that they are complied with. At the kitchen’s annual gas inspection, the inspector informed the applicant that the present cooker hood did not comply with the regulations due to come into force in 2013. Unless the kitchen complies with regulations, i.e. gets a new cooker hood fitted, it may be closed down from use.

8.1.5 If the Area Board decides not to fund this project it might result in the Hall’s kitchen failing H&S regulations and so being closed, making it unavailable to local groups and other hirers who wish to provide food and refreshments whilst using the Hall. This could then bring about a loss of income to the Memorial Hall.

Ref	Applicant	Project proposal	Funding requested
8.2	Marlborough Communities Market	To purchase new modular umbrellas for street market	£5,000

8.2.1 Marlborough Communities Market, Marlborough – Request £5,000.00 to purchase new modular umbrellas to be used by traders at the monthly markets as well as during other festivals and events.

8.2.2 This application meets the Community Area Grants Criteria for 2012/13.

8.2.3 This application demonstrates a link to the Marlborough Community Plan, 2012-17, p9 “Support for new and small businesses”, “The high cost of business premises and business rates”, “Support for rural enterprises” and “Encouragement and support for tourism businesses”. By increasing the covered space available to local traders, the Communities Market will be able to bring in more local traders and businesses to the market, giving them better exposure to customers, without the need for expensive

premises. Indications are that the Communities Market is a popular tourist draw to Marlborough which is increasing as the market becomes more established.

8.2.4 Marlborough Communities Market has outgrown its original size and some traders now have to operate from the Town Hall during the market. It has been noticed that there is a markedly lower number of shoppers going into the Town Hall compared to those visiting traders out on the High Street. By providing additional covered space on the High Street, the umbrellas will mean that all the market's traders will be able to operate from the one location and they will compliment the existing marquees to keep a unified look and feel to the market.

8.2.5 If the Area Board decides not to fund this project traders will continue to have to use the Town Hall and so might be put off coming to trade at the market. This could then have the effect of reducing the number of shoppers / visitors to the market and hence the town.

Ref	Applicant	Project proposal	Funding requested
8.3	Broad Hinton Youth Club	To establish a new youth club in the village	£1,109

8.3.1 Broad Hinton Youth Club, Broad Hinton – Request £1,109.00 to establish a new youth club that will provide evening activities for the young people of the villages of Winterbourne Bassett, Uffcott, Berwick Bassett and Winterbourne Monkton as well as Broad Hinton. This funding will provide for hire of the village hall for 12 months, provision of youth workers for a set up period of 3 months as well as the purchase of equipment such as television, indoor and outdoor games equipment, seating as well as administration and set up costs.

8.3.2 This application meets the Community Area Grants Criteria for 2012/13.

8.3.3 This application demonstrates a link to the Marlborough Community Plan, 2012-17, p11 "Recreation facilities and amenities for young people" and "Provision of safe social activities for young people". Street-based youth workers from Marlborough Development Centre for Young People have been working with young people and parents from Broad Hinton for the last three months. They have been working with the young people in order for them to shape services and influence what types of activities they would like to see in their community.

8.3.4 Broad Hinton is a very rural village quite distant from the market town of Marlborough and the much larger Swindon. Transport for young people is both limited and expensive. For these reasons, it makes sense that both young people and parents are keen to set up social activities closer to home. There has been support for this project from young people, parents and youth workers, with the aim to provide a two hour long session on a Friday evening for 10-16 year olds. Funding has been requested to help pay for setting up the youth club, hiring the local village hall for these sessions and purchasing equipment for the young people to use during these sessions.

8.3.5 If the Area Board decides not to fund this project then funding for these important purchases may not be available and it is unlikely the youth club will go ahead.

Ref	Applicant	Project proposal	Funding requested
8.4	Marlborough Bowls Club	To replace the bowls clubhouse floor which also serves as indoor bowling rinks	£1,851.00

8.4.1 Marlborough Bowls Club, Marlborough – Request £1,851.00 to replace the floor of the existing clubhouse. This area also serves as the surface on which mats are placed for indoor bowls to take place during the autumn and winter months.

8.4.2 This application meets the Community Area Grants Criteria for 2012/13.

8.4.3 This application demonstrates a link to the Marlborough Community Plan, 2012-17, p17 “Sports and leisure facilities” and “Lack of meeting spaces for small clubs, theme groups and societies”. Also p19 “Venues for vocational training and adult education”. With nearly 200 members, the bowls club is a vibrant organisation within the area. Indoor bowls forms an important part of the club’s activities during the autumn and winter months when the outdoor bowling green is unavailable. Without a new, high quality surface to the clubhouse floor, indoor bowls will no longer be able to take place at the club.

8.4.4. In the past, whenever the clubhouse floor became too damaged to be used for indoor bowls, the wooden floor was sanded back to a good quality surface. That wooden floor has now been sanded too often during its lifetime and this cannot be done again: screw heads, etc are now level with the wooden surface and further sanding will leave them sticking up, making playing of bowls almost impossible. The clubhouse is also available for hire and is used as a venue for meetings, conferences and functions. A new high quality floor will help encourage more groups from the community to use this venue for social, business and training purposes.

8.4.5 If the Area Board decides not to fund this project Marlborough Bowls Club may not be able to fund the replacement of the clubhouse floor themselves. This will mean that indoor bowls can no longer be played at this venue.

No unpublished documents have been relied upon in the preparation of this report.

Appendices:	<p>Appendix 1 grant application – Aldbourne Memorial Hall</p> <p>Appendix 2 grant application – Marlborough Communities Market</p> <p>Appendix 3 grant application – Broad Hinton Youth Club</p> <p>Appendix 4 grant application – Marlborough Bowls Club</p>
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Report Author

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Reference no
Log no
For office use

Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. **(See Section 2 for contact details)**
Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)

1. Your organisation or group	
Name of organisation	Aldbourne Memorial Hall
Contact name	Mrs V Butler
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2. Your project	
Project Title/Name	Cooker hood replacement
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To purchase a new industrial cooker hood for the kitchen in order to comply with present-day Gas Health & Safety Regulations
In which community area does your project take place? <i>(Please give name – see section 3)</i>	North
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> Date No <input type="checkbox"/>

Where will your project take place?	Aldbourne Memorial Hall
When will your project take place?	As soon as possible
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	During the annual gas inspection , the gas inspector informed us that the present cooker hood did not comply with Gas H&S Regulations and needed updating. The purchase of a new cooker hood will ensure that all hirers of the Hall who use the kitchen will be working within a safe and healthy environment
How many people will benefit from your project?	All hirers of the Hall kitchen
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	It continues to enable us to provide facilities for people who wish to hire the Hall for an event which includes use of the kitchen, e.g. lunches, etc 18
Any other information about your project. (Limited to a 1000 characters)	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
N/A

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Feedback from users of the Hall and obtaining the required Gas certificate

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)			
Year ending: 2012	Month: August	Year: 2012	
A - Total income:	£20051		
B - Minus total expenditure:	£20093		
Surplus/deficit for year: (A minus B)	£42		
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£2500		
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.			
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
		P/C	
See attached	£5,076	Own fundraising/reserves	C £2,500
	£		C £
	£	Parish/town council	£
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£		
	£	Other	£
	£		£
Total Project Expenditure	£	Total Project Income	£
Total project income B		£2,500	
Total project expenditure A		£5,076	
Project shortfall A – B		£2,576	
Grant sought from Wiltshire Council Area Board		£2,500	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays			
Please give the name of the organisations' bank account e.g. Chippenham Scouts			

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Vanessa Butler Position in organisation: Chair	Date: 11/10/2012
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Please return your completed application to the appropriate Area Board Locality Team (see section 3)

Aldbourn Memorial Hall

QUOTATION

1: Provide and install X 1 new stainless steel extraction canopy, complete with grease filters, ducting, and roof cowl and fan speed controller.

Includes all labour and materials to:

Remove existing domestic canopy. Create opening to flat roof / ceiling in kitchen. Install galvanised telescopic liner between ceiling and roof construction. Create timber fan support. Supply and fit fan and GRP / Composite weather-proof roof cowl and apron. Make good flat roof flashings / opening via approved flat roofing contractor.

Upgrade existing gas isolation system to comply with current BS 6173 gas safety interlock standards.

Supply and fit new wall mounted emergency switch to exit door wall. Supply and fit new air pressure switch and wall mounted key switch control panel for interlock. Supply and fit X 2 air pressure switches to extraction and to the existing mechanical air supply system.

All visible electrical work to be via 20mm white plastic surface mounted conduit and single core wiring within.

Move fluorescent strip light to allow new canopy to be installed.

Replace x 2 gas isolators in adjacent room.

Issue gas safety certification for premises.

£4230.00 + VAT = £5 076

Regards,

Andy Ratcliffe – RCM Catering Equipment Ltd

Reference no
Log no
For office use

Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)
Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group	
Name of organisation	Marlborough Communities Market
Contact name	Ellie Gill
Contact address	
Contact number	e-mail
Organisation type	Community Interest Company Not for profit organisation
2. Your project	
Project Title/Name	Marlborough Communities Market
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	<p>The project aims to successfully take Marlborough Communities Market (MCM) past the pilot stage in order to continue providing a platform for small to medium local business, craftspeople and producers of fresh, local food. Local retailers have reported an increase in footfall in the town on the first Sunday of the month and the market also boosts tourism potential.</p> <p>MCM now has over 40 producers on a regular basis and the company requires investment capital in order to accommodate the growing enterprise throughout the year. We also provide a platform to community groups and charities, which has seen initiatives such as the Community Sale launch to a positive start.</p> <p>The purpose of applying for this grant is to raise the capital required in order to purchase umbrellas of good quality that are needed to keep a unified look and feel to the town and that compliment the existing marquees we purchased with funding from the North Wessex Downs AONB. Increased infrastructure will also enable increased activity that will promote the town, such as a food festival, beer festival etc.</p>
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Marlborough
I/we have discussed our project with the town/parish council?	Yes Date 18/09/12
I/we have discussed our project with our Wiltshire councillor?	Yes Date 02/10/12

Where will your project take place?	Marlborough High Street (ongoing)
When will your project take place?	1st Sunday of the month with special events scheduled.
<p data-bbox="197 315 619 454">How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</p> <p data-bbox="197 510 576 649"><i>Important: Please do not type/ write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i></p>	<p data-bbox="644 315 1406 521">MCM is currently in the proof of concept stage, as a nine month pilot, with a relaunch set for Spring 2013. The market offers a meeting place for local people, a place for SME's to have a "shop window" on Marlborough High Street, a route to market for farmers, smallholders and artisans, a platform for third sector organisations and an essential link between an urban environment and the wider countryside.</p> <p data-bbox="644 528 1422 824">A trader database of over 40 has been compiled since the project started in March with a handful of traders from the previous Farmers Market, Town Councillors and members of Transition MARlborough attending a launch event at St John's Science Fair, where members of the public were asked whether they felt there was a need for a communities market. Work undertaken by MCM on behalf of the Town Council, Town Team and Chamber has included links with tourism through Visit Wiltshire and the organisation provides benchmarking data.</p>
How many people will benefit from your project?	<p data-bbox="644 831 1414 976">Street markets have the ability to access and benefit a wide cross section of the residential and business community. In our last benchmarking exercise carried out by volunteers in September 2,500 people attended the market, with over 40 stalls attending on the day.</p>

<p>How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.</p>	<p>P.9 – The Local Economy: The establishment of a community market in the town centre has provided a tourist and visitor attraction in addition to boosting the local economy and providing job opportunities. Under our Table for a Tenner Scheme, businesses trading for under 12 months are encouraged on a low risk, low cost basis and given a free web presence on our website. This offers support to rural enterprises on a day when parking is free in the town centre. P.13 – Health and Wellbeing: MCM has a comprehensive Farmers' Market offering, we are FARMA members and are currently undergoing an accreditation process with this organisation. Primary producers man the market stalls, offering a valuable reconnect between town and the wider countryside, linking producers with consumers and providing education around health, affordable food. Furthermore the market also offers space to local complimentary therapists at our third sector rate of £10. P.15 – Transport: Initially stalled due to red tape, MCM has consulted with the Ramsbury Flyer Committee and we are now able to offer a bus service run by volunteers on market day for a donation. This not only alleviates instance of rural isolation but in line with transition ethos, has the capability to reduce carbon emissions and lessen the need for car parking on Sundays. P.16 – Local Amenities: The market, Light Night market and future planned Food Festivals/Beer Festivals and other activities create a vibrant High Street, offering all demographics entertainment and a central meeting point. We work in partnership with The Chamber, MADT, We Love Marlborough, Transition Marlborough, Marlborough Box Office and other organisations to present a co-ordinated offer in the town. P.23 Environment and Spatial Planning: MCM after the pilot period will consult with local people and producers as to the regularity of future markets from Spring 2013. Residents will be asked whether they want the market to run weekly, monthly or fortnightly which will determine the local need for a Farmers' market offer.</p>
<p>Any other information about your project. (Limited to a 1000 characters)</p>	
<p>Please see supplemental data</p>	
<p>To be completed ONLY where town/parish councils are making an application</p>	
<p>Is your project one which parish/town councils have powers to raise local taxes to fund?</p>	<p>No</p>
<p>Could your project be funded from your reserves?</p>	<p>No</p>
<p>Is your project urgent (having to be completed in this financial year)? <i>If you answer YES please provide evidence elsewhere on the application form</i></p>	<p>No</p>
<p>3. Management</p>	

<p>How many people are involved in the management of your group/organisation? 8 Of these, how many are:</p>			
Over 50 years	Male	Female	
25 – 50 years	Male	Female	
Under 25 years			
Disabled People			
Black and Minority Ethnic people			
<p>If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it? From stall fees, merchandising, sponsorship and local Friends of the Market support it is estimated that the market will not only be self-financing but will be able to support local projects, grassroots organisations and local initiatives with profits made.</p>			
<p>How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need? Volunteers have already undertaken a benchmarking exercise at the September market and shall continue to do so throughout the year. This will assist the Town Council in collating information and visitor number in excess of 2,000 at the first benchmarking exercise demonstrate that a need is being met.</p>			
<p>Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?</p>		Yes	Date contacted CIB 23/07/12
<p>To whom have you applied for funding for this project (<i>other than Wiltshire Council</i>)? <i>Please list with amount applied for and whether you have been successful</i></p>	Name of Funder	Amount Applied For	Amount Received
	North Wessex Downs AONB	£2,000	£2,000
	Marlborough Town Council	£3,000	£3,000
<p>Have you or do you intend to apply for a grant from another area board within this financial year? <i>If yes, please state which one(s).</i></p>		No	

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?	No
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4. Information relating to your last annual accounts (if applicable) N/A

Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held (i.e. money not committed to other projects/ operating costs)	£ 266.47	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.	Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	P/C		
4 X 8m x 5m modular umbrellas	£ 10,266.47 (inc VAT)	Christmas Shopping Crawl (P)	P	£ 2,000
	£	Friends of the Market Christmas Membership Drive	P	£ 2,000
	£	Christmas Light Night	C	£ 1,500
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			£
	£	Other		£
Total Project Expenditure	£ 10,266.47	Total Project Income		£ 5,000
Total project income B	£ 5,266.47			

Total project expenditure A	£ 10,266.47
Project shortfall A – B	£ 5,000
Grant sought from Wiltshire Council Area Board	£ 5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- ✓ All written quotes including the one(s) you are going to use
Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- ✓ Terms of reference/constitution/group rules
Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- ✓ This application meets all the funding criteria
- ✓ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- ✓ If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- ✓ That any other form of licence or approval for this project has been received prior to submission of this grant application.
- ✓ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.

Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 12/10/12

[Handwritten signature]



Position in organisation: Marlborough Communities Market
Coordinator

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)
Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)

1. Your organisation or group

Name of organisation	BROAD HINTON YOUTH GROUP.		
Contact name	RICHARD KING.		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	YOUTH CLUB FOR 10-16 YEAR OLD CHILDREN.		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (Inclusive of spaces).</i>	THE OBJECT OF THE BROAD HINTON YOUTH GROUP IS TO ENCOURAGE YOUNG PEOPLE IN THE VILLAGE TO DEVELOP THEIR MENTAL AND PHYSICAL CAPACITIES THROUGH LEISURE TIME ACTIVITIES SO THAT THEY LEARN TO CONTRIBUTE TO SOCIETY AS MATURE INDIVIDUALS.		
In which community area does your project take place? (Please give name - see section 3)	BROAD HINTON - EXTENDING TO WINTERBURNNE BASSETT AND UFFCOTT, BERWICK BASSETT AND WINTERBURNNE MONKTON.		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date ONGOING.	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	BROAD HINTON VILLAGE HALL.
When will your project take place?	FRIDAY EVENINGS 7.00 - 9.00.
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	WE WERE ORIGINALLY APPROACHED BY JENNY BOWLEY OF WILTSHIRE COUNTY COUNCIL YOUTH ACTION AFTER SHE HAD SPOKEN TO LOCAL CHILDREN DURING THE EVENINGS. THE PROJECT WILL BENEFIT THE LOCAL COMMUNITY BY PROVIDING A FOCAL POINT FOR YOUNG PEOPLE TO MEET AND INTERACT, ESPECIALLY DURING THE WINTER. WE PLAN TO MAKE THE YOUTH GROUP BOTH FUN AND EDUCATIONAL WITH A WIDE VARIETY OF ACTIVITIES PROVIDED TO SUIT ALL AGES.
How many people will benefit from your project?	WE ANTICIPATE 20+ CHILDREN PLUS PARENTS
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	MARLBOROUGH AREA BOARD IS A FORMAL PART OF WILTSHIRE COUNTY COUNCIL THAT TRIES TO FIND SOLUTIONS TO LOCAL ISSUES. ONE SUCH ISSUE IS THE PROVISION OF FACILITIES FOR YOUNG PEOPLE - WE AIM TO DO THIS WITH THE YOUTH GROUP
Any other information about your project. (Limited to a 1000 characters)	
THE VOLUNTEERS WHO ARE WORKING TO SET UP A YOUTH GROUP IN BROAD HINTON ARE BOTH COMMITTED AND HIGHLY MOTIVATED INDIVIDUALS. IT IS OUR INTENTION TO START SMALL BUT DEVELOP THE ACTIVITIES OF THE ORGANISATION TO INCLUDE STREET ART, POTTERY AND PLANNED TRIPS TO BOTH LEISURE AND EDUCATIONAL FACILITIES. WE HAVE MANY IDEAS AS TO HOW WE WILL OBTAIN AND RAISE FUNDING, MANY OF WHICH WILL INTEGRATE THE YOUTH GROUP INTO LOCAL COMMUNITY EVENTS.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="0"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

THESE ARE INITIAL FIGURES, WE HAVE HAD A GREAT NUMBER OF OFFERS TO HELP AND ANTICIPATE A BIG INCREASE IN ALL AREAS.

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

FUND RAISING ACTIVITIES, SOME COSTS TO BE PAID BY MEMBERS IN THE FORM OF A WEEKLY ENTRANCE FEE.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

WE CONSIDER THAT REGULAR ATTENDANCE AT THE YOUTH GROUP AND THE CONTINUED SUPPORT OF BOTH PARENTS AND PEOPLE IN THE VILLAGE WILL DEMONSTRATE THAT THE PROJECT HAS MADE A DIFFERENCE AND ALSO MEET THE LOCAL NEED.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending:	Month:	Year:
A - Total income:	£ /	
B - Minus total expenditure:	£ /	
Surplus/deficit for year: (A minus B)	£ /	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£ /	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
YOUTH WORKERS	£ 7350-00			
FIRST YEAR HIRE	£ 570-00	Own fundraising/reserves	P	£ 500-00
INSURANCE	£ 90-00			£
CRB CHECKS FOR VOLUNTEERS	£ 200-00	Parish/town council WILL PAY FOR CRB CHECKS	P	£ 200-00
ADMIN COSTS - PAPER/INK/POST.	£ 75-00			£
INITIAL PUBLICITY	£ 75-00	Trusts/foundations		£
EQUIPMENT - TV.	£ 350-00			£
EQUIPMENT - NINTENDO WII	£ 118-00	In kind VOLUNTEERS TIME 2 HOURS/WEEK X 3 MONTHS = 52 HOURS OR 7 DAYS AT £ 50 / DAY.		£ 350-00
EQUIPMENT - BARCLAYSAH HOOP	£ 100-00			
EQUIPMENT - DVD PLAYER	£ 70-00			
EQUIPMENT - 2ND HAND TABLE FOOT.	£ 100-00	Other		£
EQUIPMENT - SOFA / SLEEPING BAGS	£ 150-00			£
Total Project Expenditure	£ 2218-00	Total Project Income		£ 1050-00

Total project income B	£ 1050-00
Total project expenditure A	£ 2218-00
Project shortfall A - B	£ 1168-00.
Grant sought from Wiltshire Council Area Board	£ 1109-00 (50% OF EXPENDITURE. WE WILL RAISE REMAINDER)
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- ~~Terms of reference/constitution/group rules~~
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) *N/A* or granted (date) *N/A*.
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: *RICHARD KING.*

Date:

Position in organisation: *SECRETARY.*

21/10/12.

Please return your completed application to the appropriate Area Board Locality Team (see section 3)



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Marlborough Bowls Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Clubhouse Floor Replacement		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Replacement of the clubhouse floor, which is now very worn and beyond further repair. The aim of the project is to allow continued use of the clubhouse in its many and varied ways. The clubhouse provides facilities for Indoor Bowls, Skittles, Darts, Bingo, Bridge Club, Club Social Events, Private Parties, Christening Parties, Funeral Wakes, Small Meetings, Small Training Events and is available, not only to club members but also for the use of the local community.		
In which community area does your project take place? (Please give name – see section 3)	Marlborough Area		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date Oct 2012	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Marlborough Bowls Club, The Recreation Ground, Marlborough, SN8 4AE	
When will your project take place?	Spring 2013	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Since the clubhouse was built, the wooden floor has been sanded down and revarnished on several occasions, to keep the floor in good condition, not just aesthetically, but also true, to enable bowls to be played indoors throughout the late Autumn, Winter and early Spring months. The flooring can no longer be sanded down as it is too thin and at screw head height. Replacement is essential to ensure continued use of the clubhouse by local clubs and groups as well as the community as a whole.	
How many people will benefit from your project?	186 members + anyone hiring hall	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	Upgraded sports facilities for all ages. Upgraded facility for a small meeting place and venue for vocational training and adult education. 10/11, 17 & 19	
Any other information about your project. (Limited to a 1000 characters) The more visible aspect of the bowls club is the green, however, there is a lot more to this local club! Throughout the year, the clubhouse is used not only by club members, but also by other local groups and community organisations. For example, other than the Clubs own use, it is used weekly by the Marlborough Bridge Club and the Cherry Orchard Bingo Club. It is also used as a small meeting venue and also training venue on an adhoc basis. It is ideal given the small size, availability during the working day and available parking. The clubhouse and green belong to the Council, but all green and building maintenance work is carried out by the members of the club. Because of the high standard of quality needed for the floor, it is necessary to use a floor specialist as this will provide us with a guarantee for the materials and workmanship.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="4"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
NA

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

On completion of this project, the continued use by the way of indoor bowls and skittles will be assured. In addition because of the improved appearance, it will be a more attractive environment for the purpose of meetings and training events. We are looking to increase the use of the club during the weekdays and evenings, so we are able to measure the usage of the clubhouse throughout the year.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: October	Year: 2011
A - Total income:	£31128.13	
B - Minus total expenditure:	£32293.43	
Surplus/deficit for year: (A minus B)	£-1165.30	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£4020.12	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Flooring	£2,442	Own fundraising/reserves	C	£1,851
Installation	£1,260			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£3,702	Total Project Income		£1,851

Total project income B	£1,851
Total project expenditure A	£3,702
Project shortfall A – B	£1,851
Grant sought from Wiltshire Council Area Board	£1,851
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 08/11/2012

Position in organisation: Fixture Secretary and Committee Member

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)

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MARLBOROUGH AREA BOARD 27 November 20112

Community Area Transport Group Recommendations to Marlborough Area Board

1. Purpose of Report

- 1.1 To provide an update on the position of the proposals from the CATG meeting that took place on 16 October 2012. Full minutes of this CATG meeting can be viewed at: <http://www.wiltshire.gov.uk/council/areaboards/marlboroughareaboard.htm>
- 1.2 To request the Area Board allocate a proportion of 2012/13 Community Area Transport Group funding to contribute to the funding proposal set out below.

2. Finances

- 2.1 Marlborough CATG received funding for 2012/13 of £13,600.
- 2.2 Before any recommendations within this report are accepted, Marlborough CATG has spent £6,112 so far during 2012/13. This leaves a budget of £7,488 available for the rest of the financial year.

3. Background

- 3.1 The meeting noted that Marlborough CATG's bid to the Substantive fund for a traffic management scheme for Winterbourne Monkton on the A4361 has been successful and is due to commence in early December. This scheme is using an additional £19,400 of external funding awarded by the Substantive fund to develop traffic management through the village.
- 3.2 Experimental one-way system on Marlborough High Street north of St Peter's Church. The trial period for this one-way system is coming to an end and Highways are preparing a report on the effectiveness of this scheme. They are looking for comments from nearby residents and businesses. Marlborough Town Council has agreed to undertake this survey to further understand opinion.
- 3.3 Pedestrian safety on A4361 at Avebury Trusloe. This scheme has now been developed to increase the length of footway next to the road and so change the place where pedestrians cross the A4361 between the two bus stops either side of the road. This will increase visibility and give both drivers and pedestrians more time to spot hazards. This work is expected to cost £7,000, which is within CATG's remaining budget. Avebury PC has been requested to make a contribution of £1,000 towards this work and has now offered £500 towards the cost of this scheme. Wiltshire Highways is in conversation with the World Heritage Officer about the design and impact on the landscape of this work. **This scheme received the approval of CATG. It was agreed to allocate funding from the CATG budget to pay for this scheme depending on the final contribution from Avebury PC.**

4. Summary of On-going Issues

- 4.1 Of the traffic and transport related issues on the Community Issues System the following action is being undertaken:
- Marlborough; public bench near bus stops – A suggestion to place the bench at the bus stops on the High Street outside Lloyd's Bank was agreed. Permission has been obtained from Lloyd's to put the new bench there. **This received the approval of CATG. It was agreed to locate the bench by the bus stops near Lloyd's Bank.**
 - Dropped kerbs in Ogbourne St George – have now been installed
 - Speeding on A4361 north of Avebury – Avebury PC has met to discuss this matter and make a formal view. They have requested Highways to undertake a speed limit review at this location.
 - Speeding issues through Aldbourne – a metrocount at this location has been requested and carried out. It appears this location is already on the SID rota
 - Poor sightlines at road junction between Broad Hinton and Broad Town – A fence around a property has been erected which has blocked the view in one direction at this junction. Parish Council has contacted the property owner about this matter. Highways have now installed new signage and warning markings on the road at this location.
 - Improved bus stop at Winterbourne Monkton – Passenger Transport Unit will be carrying out a risk assessment very shortly with a view to the safety of children waiting for school bus. Highways will also look at this location based on the findings of the risk assessment.
 - Concern for pedestrian safety at York Place, Marlborough – A metrocount has been carried out which shows there is not an issue over speeding vehicles. Local residents would still like some form of warning signage installed. A site visit will be arranged to look at this.
 - Request for pedestrian safety measures in Ramsbury – As part of the Village Transport Initiative, Ramsbury would like to use different coloured surface material to demarcate safe pedestrian walkways in Oxford Street and Back Lane. This would be considered if it meets the Wiltshire Council criterion for coloured surfacing.
 - Request for metrocount in Manton – This request forms part of ideas for traffic management in Manton. The count has taken place and shows there is not an issue with vehicle speed at this location. Other initiatives are being considered.
 - Request for metrocount at Poulton Hill – A metrocount has been carried out here showing the location eligible to be on the SID rota. It was decided to add the location to the rota with a request for the SID to spend half the deployment facing one direction, then the other.

5. Recommendation

- 5.1 To support the recommendations from CATG meeting of 16 October 2012 as outlined above.

Contact: Andrew Jack
Marlborough Community Area Manager

Background Papers
CATG notes of 16.10.2012

Appendices
None

Marlborough Area Board Forward Plan

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Location	Possible Area Board Agenda Items	Cabinet Member Attending	Other items/events (provisional)
29 Jan 2013	The Courtroom, The Town Hall, High Street Marlborough, SN8 1AA	<ul style="list-style-type: none"> • Pedestrian crossing at Bridewell Street, Marlborough • Wiltshire Online: Connectivity and Provision • Asset Management Strategy • Youth Service Update • Fire Authority Integrated Risk Management Plan (Business Plan) <p>Standard items including Updates and Community Area Grants</p>	Councillor Dick Tonge (Highways and Transport)	
28 May 2013	TBC	<ul style="list-style-type: none"> • Election of Chairman and Vice-Chairman • Reconstitution of Sub groups – Community Area Transport Group and Shadow Community Operations Board. • Appointments to Outside Bodies <p>Standard items including Updates and Community Area Grants</p>	TBC	
16 July 2013	TBC	<ul style="list-style-type: none"> • <p>Standard items including Updates and Community Area Grants</p>	TBC	

Community Area Manager: Andrew Jack (andrew.jack@wiltshire.gov.uk)
 Service Director: James Cawley (james.cawley@wiltshire.gov.uk)
 Senior Democratic Services Officer: James Hazlewood (james.hazlewood@wiltshire.gov.uk)

Updated: 1 November 2012

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